

EAST HERTS COUNCIL

OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS

2014

OFFICER DECISION WRITTEN RECORD

Reference:	OD/2121
Subject Matter:	Appointment of asbestos remediation contractor for Hertford Theatre
Date of Decision:	24/5/21
Exempt/Confidential information (Yes/No):	Yes
If Exempt/Confidential – reason why:	Commercially sensitive
Name of Officer taking decision under delegated authority:	Jess Khanom-Metaman Head of Operations
Source of delegated authority (constitution/express delegation/etc):	<i>Head of Operations has delegated authority to make contract awards to upto £500,000 within the Constitution. Specifically under Part 3C – Officers’ Responsibility for Functions, paragraphs 8 and 8.3 and within Part 4G - Financial Procedure Rules, Appendix 1 - Scheme of Financial Delegations.</i>
Exercise of delegated authority approved by: (if different from Officer taking decision)	

Reference:	OD/2121
Decision:	Approval to award contract to successful bidder
Reason(s) for Decision:	Evaluation panel evaluated 4 compliant tenders against minimum requirements, as set out in the compliance section of the ITT documentation, and subsequently against quality [50%] and cost [50%] criteria. The successful bidder scored the highest overall score and therefore is the MEAT (most economically advantageous tender).

Reference:	OD/(to be added by Democratic Services)
Details of alternative options, if any considered and rejected:	No alternatives considered
Name of Officer who has confirmed with all Members involved in taking this decision whether they have pecuniary or non-pecuniary interest:	N/A
Name(s) of any Member who has removed himself/herself from contributing to this decision because of a conflict of interest:	N/A
Signature of Decision Maker (where decision is taken in consultation with a Member):	
Signature of Member consulted by Decision Maker (where decision is taken in consultation with a Member):	N/A

SIGNATURES TO BE REDACTED